



St Joseph's School
Port Lincoln

In all things love

Behaviour Education & Personal Responsibility Policy & Procedure

Policy Statement

St Joseph's School is committed to fostering a sense of wellbeing and equality and a safe and caring learning environment for all members of the school community. This requires the development of personal responsibility and skills in collaborative learning and includes explicit expectations in regards to behaviour.

Rationale

St Joseph's School:

- Believes the basis of all relating is RESPECT - for Self, for Others, for Property and for the Environment.
- Reveals the compassionate God of Mary MacKillop, in a spirit of forgiveness and reconciliation, through a model of Restorative Practices.
- Encourages relationships of respect and trust for effective classroom management and learning.
- Promotes understanding of rights, responsibilities and consequences for responsible and irresponsible behaviour.
- Provides practical programs, structures and processes to establish, manage and develop environments for students to be successful and their learning and personal development.
- Encourages and provides opportunities for staff, students and parents to be involved in a process of development, implementation and review of Student Behaviour Management Procedures.

Values

- Respect
- Right Relationships
- Responsibility
- Citizenship

Responsibilities

The pastoral care of students and the maintenance of a safe and respectful environment is the responsibility of all staff.

St Joseph's School **staff** will:

- Be aware of the impact their modelled behaviour has on the development of personal responsibility in students and the formation of positive relationships with all members of the school community.
- Provide a safe, caring and Christian learning environment.
- Model and teach Gospel values of respect, reconciliation and justice.
- Be familiar with, and consistently follow, the procedures and practices underpinning the Behaviour Education & Personal Responsibility Policy.

- Participate in the process of resolution and the application of consequences, as staff who are closest to the situation can bring about reconciliation and change.

St Joseph's School **students** will:

- Develop an understanding of behaviour as a process requiring personal choice.
- Respect and support the rights of other students, staff and themselves to participate fully in the learning process.
- Be familiar with, and commit to following the values and expectations of the school to ensure effective wellbeing and learning.
- Understand and accept the consequences for poor choices and irresponsible behaviour.

Parents of students at St Joseph's School will:

- Encourage their children to respect and support the rights of others in the provision of a safe, caring and Christian learning environment.
- Be actively involved in the discussion and decision-making relating to their child's behaviour management.
- Support the implementation of consequences for inappropriate behaviour and efforts to restore right relationships through restorative practices.

St Joseph's School **Board** will:

- Monitor and review the policy in accordance with legal requirements and the Church's teachings.

(Related documents)

Behaviour Management Flow Chart

Code of Conduct for Staff

Grievance Policy & Procedure

Anti-Bullying and Anti-Harassment Procedure

Behaviour Management – Flow Chart

Low Level Incidents (off task, chatting, etc.)

1. Refer student to rules (4 Respects) on display in teaching area
2. Redirect behaviour
3. Reposition in class (eg. closer to teacher) if necessary

Medium Level Incidents (distracting others, disrespect, inappropriate behaviours repeated)

1. For repeated inappropriate response remove student from class group, if possible to 1:1 chat eg. when Coordinator is available.
2. Student to either complete work in catch-up time during next break (recess/ lunch/ after school) or as additional Homework
3. Make a note on SEQTA and communicate with parents
4. For students who leave the class without permission: ♦ alert the office ♦ Leadership / School Counsellor ♦ notify parents ♦ consequences – special needs / other students / SEQTA notes

High Level Incidents (total non-compliance, defiance, aggression, property damage, truancy)

Behaviour Referral

In the event of a student being sent to the Pastoral Care (PC) room for serious behaviour incidents, staff are required to:

- **Communicate**

1. Referring Teacher to phone Office (number on all classroom phones) or send a second student with a note
2. Referring Teacher to inform PC Co-Leaders
3. Record incident on SEQTA

Referring Teacher to inform PC Co-Leaders

- **Follow Up Follow Through**

1. As soon as possible (before next lesson would be ideal??)
2. Referring Teacher involved, in that
 - They drive the restorative chat alone; OR
 - They are supported by a colleague; OR
 - They are coached and have a go
 - PC class time is used by Secondary teachers where possible
3. Ensure student completes class work as necessary
4. A behaviour contract may be negotiated

- **Extreme behaviours (eg. illegal activities – drug use, assault, disseminating inappropriate images via social media.**

1. Referring teacher to report issue to Leadership.
2. Leadership to contact SAPOL and follow up with Detention or Suspension consequences and procedures.
3. Student and parent/s required to attend re-entry meeting with relevant teacher/s and Leadership prior to return to class/es.