



St Joseph's School  
PORT LINCOLN  
*In all things love*

St Joseph's School Board  
**ANNUAL GENERAL  
MEETING**

Wednesday  
**15 March 2023**  
7.00pm





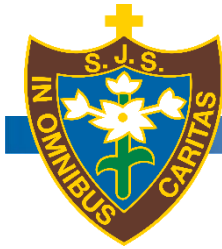
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- *Finance Report – Hedley Greenshields, Business Manager*
- *Nominations*
- *Thanks to outgoing members*



**MINUTES OF**  
**SCHOOL BOARD ANNUAL GENERAL MEETING**  
**HELD WEDNESDAY 23 MARCH 2022 (ONLINE)**  
**6.30 PM**

|  |   |
|--|---|
| <b>PRESENT</b>   | Catherine Gurr, Sr Josie Huppatz, Caitlin Noonan, Karen Browne, Luke Yancic, Jaimie Halliday, Kristi Shepperd, Dianne Drennan and Lain Montgomerie.   |
| <b>OPENING PRAYER &amp; WELCOME TO COUNTRY</b>               | As per Powerpoint.  |
| <b>APOLOGIES</b>   | Emma Eckermann and Emma Fuss.   |
| <b>CONFIRMATION OF PREVIOUS MINUTES</b>                      | <p>Minutes from 2021 AGM were presented.</p> <p>Moved Caitlin that minutes be accepted as a true and accurate record from 2021 AGM.</p>   |
| <b>REPORTS</b>   | <p><b>Principal's Report:</b> Catherine Gurr (Powerpoint presentation – tabled)<br/>Catherine spoke to her report and presented a video on 2021 highlights.</p> <p><b>Chairperson's Report:</b> Caitlin Noonan (tabled)<br/>Caitlin delivered a short version of her report outlining points of interest which had occurred throughout the year. She thanked Kristi Shepperd for her contribution as a Board Member during her tenure.</p> <p><b>Finance Report:</b> Luke Yancic - Business Manager (tabled)<br/>Luke presented the 2021 Financial Report. Income and expenditure were explained with mention of the financial situation of the Canteen, Uniform Shop and School Bus.</p> |
| <b>NOMINATIONS</b>   | <p>Catherine informed attendees that there was one nomination – Amy Jericho. After providing an introduction, Amy was duly elected to serve a two year tenure as a member of the School Board.</p> <p>Induction to the School Board will be conducted at a time to be confirmed.</p>  |
| <p>The meeting was followed by the normal Board meeting.</p> |   |



# Principal's Report – Catherine Gurr

2022 was not the year I anticipated, heading into a new year. We got off to a rocky start with Covid cases really picking up in SA, in January forcing a hybrid return to school. This saw our Year 12s, 7s and Receptions return for face to face learning and the rest of our students learning from home. All of our students and staff took this unexpected beginning in their stride and learning commenced for everyone in these different ways.

Of course it was still quite unusual when all students did return to school two weeks later. Our secondary students and all staff had to wear masks, staff weren't allowed to use the staffroom and all events and camps were cancelled for all of term

That said, 2022 was another strong year for our school and community. I am proud to announce that 100% of SJS students achieved their SACE Certificate with 28% of all grades in A band and 77% of all grades in the A and B band - a great credit to our staff, these students and their families – especially in light of a difficult start to the year.

Our Dux for 2022 Max Sturman achieved an ATAR of 98.55 and Proxime accessit Darcy Goldfinch, an ATAR of 97.15 – outstanding results for these students. Max is studying a double degree in Chemical Engineering at Adelaide University and has since been awarded the Aquinas Partner School Scholarship given to an Aquinas College student enrolling from a regional Catholic school with an ATAR over 95. Darcy is currently studying Theoretical Physics at Adelaide Uni and just this week has been awarded the Andy Thomas Space Foundation and City of Port Lincoln Undergraduate Scholarship. This scholarship is available for students embarking on an undergraduate degree that could lead to a career in a space-related field in Australia. Our students are definitely making us proud and upholding the St Joseph's tradition of excellence.

In 2022 our school grew to 801 students. We purchased our own bus and welcomed two bus drivers, Chrissy and Michael. In readiness for our new Pre-school opening, we appointed our first Pre-school Director, Sarah Wohling and Pre-school Assistant, Nidia Galicia. After inviting applications for enrolment into our pre-school, we quickly reached our enrolment maxima of 22 students which was a strong sign of growth and confidence in this new addition to our community here at St Joseph's.

To strengthen our Catholic identity, our staff and students embraced the 2022 Port Pirie Diocesan theme, 'Who is My neighbour?'. A reflection on this theme taught us that our neighbours are not just those who live next door or close by. Our neighbours are our friends but they are also people we don't know. Strangers who need our help. We are called to bring God's love to everyone. This is the challenge that Jesus put to us with the story of the Good Samaritan, the challenge that Mary MacKillop took up when she opened her schools. To never see a need without doing something about it. This is our daily challenge and one that will go way beyond 2022.

Our achievements in 2022 were many and varied. Here are some of our key actions:

## **Achievements in Catholic Identity & Mission**

- Introduction of Eco Key Teacher role
- Introduction of annual R-12 key eco actions
- Implemented CESA Crossways Performance standards with rubrics R-10.
- Exceeded target of 30% A grades in Secondary RE (34.2%)
- Exceeded target of 15% A grades in Primary RE (16.6%)
- Hosted NET Team (National Evangelisation Team) for week long visit.

## **Achievements and Improvements in Learning in 2022**

- Excellence Assemblies commenced
- Revised Report template for Primary students

- Future Focused Career Education Pilot program trialled for Year 7-9 students
- PLD R-6 spelling program introduced for all Primary students
- Commenced engagement with Clarity suite of strategies for all teaching staff
- Maqulit and Minilit intervention programs introduced for primary students at risk of not reaching literacy standards

### **Achievements and improvements in Facilities & Resources 2022**

- Near completion of new P-4 Primary Building (soon to be named)
- Site Masterplan revision
- New Out of School Hours Care (OSHC) Service established
- New Pre-school preparation for opening February 2023
- Graphic artist added to staff – new bus appropriately badged

### **Achievements and improvements in Community**

- New online interactive newsletter format introduced
- Parent Engagement Committee commenced

I acknowledge the work of our St Joseph's Staff through what could arguably be called our most challenging year on record. Staff stepped up in a time of unprecedented illness and absences brought on by Covid and Temporary teachers were very hard to find. Our staff covered their colleagues, came out of retirement, took on a greater load – some even overloaded to ensure we had quality teachers in front of our students every day. I am glad we are through to the other side of that Covid wave but we wouldn't have made it without such a generous and committed staff.

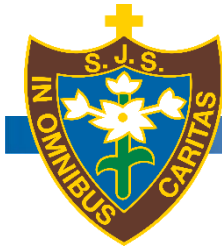
For some of our staff, 2022 will be their last year here. I especially acknowledge retiring staff members, Pina Guilino (47 years), Scott Ambrose (after 37 years), Jen Deer (24 years) and Karen Browne (after 30 years) – our school is a better place for their time and the talents they shared amongst us all and the many, many students and families who have passed through our Boarding House and classrooms over the last 47 years. We pray they enjoy endless leisure and more time with their families.

I thank our School Board members who were also working in trying Covid circumstances forcing many meetings into an online format. Thank you to Emma Fuss, Emma Eckermann, Andrew Wright, Amy Jericho, Sr Josie Huppatz, Staff rep, Sarah Wohling, Deputy Karen Browne, Business Manager, Luke Yancic then Interim Business manager, Megan Fitzgerald and our Chairperson, Caitlin Noonan. I also acknowledge the spiritual support given to our community by Fr Ben, Fr John, Fr Adrian and Deacon Brenton.

I am grateful for everything that 2022 brought us. The many achievements, highlights and even the disappointments – that's life in its fullness. I give thanks for all our **students** - the energy, learning and life they bring to our community. I give thanks for our **families** who trust and support our staff, who share their children with us and work alongside us to educate them.

I give thanks for the year that was 2022, for the part that everyone played in the life of our school. I ask God's blessing on us all as we look forward with hope, to a new year.

Remember to keep looking out for your neighbours as we close the chapter that was 2022.



# Chairperson's Report – Caitlin Noonan

The Board diligently continued its ongoing role in the exercise of good governance, financial stewardship and fostering of collaboration within the school community.

Several significant projects supported by the Board were completed during the year.

- The completion of the new primary building, the Caritas Centre. The building is a modern, state of the art learning space for primary school children, which will benefit St Joseph's students for many years to come.
- The establishment of the St Joseph's Preschool. The Preschool is a significant addition to our school offering in the early years.
- The establishment of the YMCA After School Care Program on site at St Joseph's School. This work was undertaken in a very tight timeframe. The Port Lincoln community was unexpectedly in a position where there would be no after school care services.
- Planning of the upper primary school building. This is the next big infrastructure project for St Joseph School.
- The purchase of a school bus. This bus improves access to excursions for our students and independence for our students enrolled in the school bus service.
- Support of the Port Lincoln Council in its Way2Go Program in the construction of a Koala Crossing on Oxford Crossing, to enhance safe entry and exit of the school by students and the community. This was a piece of work instigated by the Board in previous years.

The Board committees worked towards the following goals.

- Policy Committee led by Caitlin Noonan worked to determine a plan to ensure that all policies are reviewed on a recurring basis and specific policies were reviewed as issues arose during the year. This work included a substantial project developing the new Preschool's policies.
- Finance Committee led by Andrew Wright worked to review monthly and annual reports, review budgets and oversee financial stewardship of the school.
- The Parent Engagement Committee led by Emma Fuss developed plans to improve parent engagement. In particular, the Board has implemented a program in which each class will have a parent representative.

I am pleased to acknowledge and thank Andrew Wright and Emma Fuss for their service over the past 2 years as the first term of their Board Membership comes to an end. We also welcomed Amy Jericho as a new parent representative in 2022. I formally recognise and thank the parent representative Board members for their time and commitment to the governance of the School. I specifically acknowledge Andrew Wright's contribution in acting as Chair on a number of occasions.

The Board is grateful for the contribution of Sr Josie Huppatz, as Josephite representative, and thanks her for her thoughtful instruction in formation reflections at the start of many Board meetings. We also thank Fr John Folkman for his guidance and commitment as Parish Priest and President of the Board.

The Board worked closely with Ms Catherine Gurr and the leadership team in all aspects of strategic planning, governance and decision making for the benefit of the school community and implementation of the 2022-2024 Strategic Plan. The areas of focus are Strong Catholic Identity, Excellence in Teaching and Learning, Capable Students, Thriving Community and Smart Management and Development of Resources.



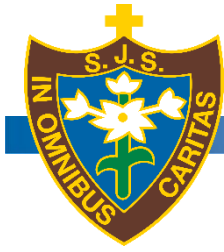
# Finance Report – Hedley Greenshields

## St Joseph's School Port Lincoln

## Financial Results December 2022

| BALANCE SHEET                         |                   |                   |
|---------------------------------------|-------------------|-------------------|
| As at 31 December 2022                |                   |                   |
|                                       | 2022              | 2021              |
| Cash                                  | 8,829,946         | 11,456,416        |
| Debtors                               | 577,973           | 569,846           |
| Provision for Doubtful Debts          | -207,766          | -258,789          |
| Other                                 | 23,587            | 0                 |
| LSL Receivable                        | 1,322,926         | 1,262,473         |
| Current Assets                        | 10,546,666        | 13,029,946        |
| Fixed Assets                          | 26,939,595        | 20,570,246        |
| LSL Receivable                        | 191,098           | 194,427           |
| Non-Current Assets                    | 27,130,693        | 20,764,673        |
| <b>Total Assets</b>                   | <b>37,677,359</b> | <b>33,794,619</b> |
| Fees/Income in Advance                | 189,165           | 765,798           |
| Sundry Creditors                      | 203,340           | 238,136           |
| Accruals                              | 547,286           | 622,593           |
| Borrowings                            | 2,799,497         | 385,963           |
| Other                                 | 0                 | 0                 |
| LSL Payable                           | 1,322,926         | 1,262,473         |
| Current Liabilities                   | 5,062,213         | 3,274,963         |
| Leases                                | 0                 | 0                 |
| Borrowings                            | 0                 | 2,799,161         |
| Other                                 | -9,313            | -12,548           |
| LSL Payable                           | 191,098           | 194,427           |
| Non-Current Liabilities               | 181,785           | 2,981,040         |
| Accumulated Funds                     | 32,433,361        | 27,538,616        |
| Surplus (Deficit) for Year            | 0                 | 0                 |
| Equity                                | 32,433,361        | 27,538,616        |
| <b>Total Liabilities &amp; Equity</b> | <b>37,677,359</b> | <b>33,794,619</b> |

| CASHFLOW STATEMENT                  |                   |                  |                   |
|-------------------------------------|-------------------|------------------|-------------------|
| For the Year Ended 31 December 2022 |                   |                  |                   |
|                                     | 2022 Actual       | 2021 Actual      | 2022 Budget       |
| School Fees                         | 2,817,468         | 2,717,070        | 2,792,000         |
| CEO & Other Income                  | 540,959           | 572,560          | 40,000            |
| Government Grants                   | 14,837,400        | 13,786,694       | 14,143,800        |
| Boarding                            | 413,435           | 433,330          | 430,000           |
| Trading Account                     | 15,501            | 17,777           | 9,000             |
| Cash Inflows                        | 18,624,762        | 17,527,430       | 17,414,800        |
| Tuition Salaries & Allowances       | -8,696,464        | -8,038,756       | -8,115,000        |
| Other Tuition                       | -644,999          | -544,933         | -737,200          |
| Admin Salaries & Allowances         | -1,266,656        | -1,130,518       | -1,202,000        |
| Grounds, R&M & Cleaning             | -385,238          | -338,537         | -495,000          |
| Utilities                           | -126,302          | -125,023         | -169,000          |
| Insurance                           | -114,918          | -85,904          | -114,000          |
| Administration / Other              | -367,054          | -275,701         | -369,200          |
| Levies                              | -923,974          | -706,921         | -981,500          |
| Interest                            | -114,373          | -128,545         | -114,000          |
| Training                            | -32,606           | -59,373          | -100,000          |
| Boarding                            | -550,385          | -549,922         | -617,500          |
| Trading Accounts                    | -111,733          | -72,141          | -93,000           |
| Clearing accounts                   | -30,227           | -23,521          | 0                 |
| Cash Outflows                       | -13,364,931       | -12,079,794      | -13,107,400       |
| <b>Net Operating Cash Flows</b>     | <b>5,259,831</b>  | <b>5,447,636</b> | <b>4,307,400</b>  |
| Loan Drawdowns                      | 0                 | 0                | 0                 |
| Loan Principal Repayments           | -385,627          | -371,455         | -386,000          |
| Capital Grants                      | 0                 | 1,000,000        | 0                 |
| Other Capital Income                | 27,305            | 7,116            | 0                 |
| Capital Expenditure                 | -7,549,396        | -2,985,428       | -10,000,000       |
| Net Capital Cash Flows              | -7,907,718        | -2,349,767       | -10,386,000       |
| Non Cash Flow items                 | 10,447            | 20,422           | 0                 |
| <b>Total Cash Flows</b>             | <b>-2,637,440</b> | <b>3,118,292</b> | <b>-6,078,600</b> |



# Nominations

*Scott Daley*

*Charmaine Caston*

*Muhammad Ameer Shah*

*Lain Montgomerie*

*Emily Rowe*

*Sarah Bilney*

*Caitlin Noonan*

*Andrew Wright*