St Joseph’s School
Port Lincoln

In all things love

Boarding House
Parent Handbook
Dear Parents

Thank you for choosing our school boarding family to nurture your child. This decision is an important one for your family and I hope that the information contained in the enclosed booklet might assist you.

As parents/carers placing your child in the care of others, your first consideration will no doubt be their happiness and welfare. At St Joseph’s we are proud of the strong sense of community which exists between students, staff and families within our Boarding House. I believe that the bond created within the school family allows our students to have a sense of belonging and worth. These in turn strongly influence attitudes to learning.

I look forward to seeing you all at the beginning of the new School year.

Sandra Hewson
Principal
The following people have given a commitment to care for your child while they live and learn in the Boarding House:

<table>
<thead>
<tr>
<th>Person</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Sandra Hewson</td>
<td>Principal</td>
</tr>
<tr>
<td>Mrs Karen Browne</td>
<td>Deputy Principal</td>
</tr>
<tr>
<td>Miss Kate Benjamin</td>
<td>Director of Boarding</td>
</tr>
<tr>
<td>Mrs Rita Abdic</td>
<td>Supervisor</td>
</tr>
<tr>
<td>Mrs Erin Brown</td>
<td>Supervisor</td>
</tr>
<tr>
<td>Mrs Georgiana Penfold</td>
<td>Supervisor</td>
</tr>
<tr>
<td>Mrs Sarah Moloney</td>
<td>Supervisor</td>
</tr>
<tr>
<td>Mrs Pina Gulino</td>
<td>Domestic Assistant - Laundry</td>
</tr>
</tbody>
</table>

CONTACT DETAILS

Boarding House: 8683 2413
Mobile: 0408 951876
Email address: boarding.supervisors@sjspl.catholic.edu.au
## Important Dates

### TERM DATES 2018

<table>
<thead>
<tr>
<th>Term</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>29&lt;sup&gt;th&lt;/sup&gt; January 2018</td>
<td>13&lt;sup&gt;th&lt;/sup&gt; April 2018</td>
</tr>
<tr>
<td>Term 2</td>
<td>30&lt;sup&gt;th&lt;/sup&gt; April 2018</td>
<td>6&lt;sup&gt;th&lt;/sup&gt; July 2018</td>
</tr>
<tr>
<td>Term 3</td>
<td>23&lt;sup&gt;rd&lt;/sup&gt; July 2018</td>
<td>28&lt;sup&gt;th&lt;/sup&gt; September 2018</td>
</tr>
</tbody>
</table>
| Term 4 | 14<sup>th</sup> October 2018  | 30<sup>th</sup> November 2018 (Year 10 - 12)  
                             | 12<sup>th</sup> December 2018 (Year 8 - 9)  |

### EXEAT DATES 2018

<table>
<thead>
<tr>
<th>Term</th>
<th>Month</th>
<th>Dates</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>February</td>
<td>17&lt;sup&gt;th&lt;/sup&gt; - 18&lt;sup&gt;th&lt;/sup&gt;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>March</td>
<td>10&lt;sup&gt;th&lt;/sup&gt; - 12&lt;sup&gt;th&lt;/sup&gt;</td>
<td>(Adelaide Cup)</td>
</tr>
<tr>
<td></td>
<td>March</td>
<td>30&lt;sup&gt;th&lt;/sup&gt; - 2&lt;sup&gt;nd&lt;/sup&gt; April</td>
<td>(Easter)</td>
</tr>
<tr>
<td>Term 2</td>
<td>May</td>
<td>12&lt;sup&gt;th&lt;/sup&gt; - 13&lt;sup&gt;th&lt;/sup&gt;</td>
<td>(Mothers Day)</td>
</tr>
<tr>
<td></td>
<td>June</td>
<td>9&lt;sup&gt;th&lt;/sup&gt; - 11&lt;sup&gt;th&lt;/sup&gt;</td>
<td>(Queen’s Birthday)</td>
</tr>
<tr>
<td>Term 3</td>
<td>August</td>
<td>11&lt;sup&gt;th&lt;/sup&gt; - 12&lt;sup&gt;th&lt;/sup&gt;</td>
<td>(Fathers Day)</td>
</tr>
<tr>
<td></td>
<td>September</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; - 2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td></td>
</tr>
<tr>
<td>Term 4</td>
<td>November</td>
<td>3&lt;sup&gt;rd&lt;/sup&gt; - 4&lt;sup&gt;th&lt;/sup&gt;</td>
<td></td>
</tr>
</tbody>
</table>
**School’s Vision Statement**

St Joseph’s is a holistic, nurturing Catholic school living the Josephite tradition of justice, compassion and hospitality, igniting a love of learning. **Students are challenged to excel and become confident, respectful contributors to our global society.**

**Values**

This vision is lived out through the core values of faith, hope, love in all things and respect for self, others, property and the environment.

St Joseph’s School is committed to developing facilities and structures that will assist students to greet the future with confidence.
Rights and Responsibilities of the Boarding House Family

I have the **right** to be myself and to be treated as an individual.

I have the **responsibility** to respect others as individuals; not to pick on them, tease them, try to hurt their feelings or persecute them for being different if their sex, race, customs, language, religion or appearance is different from mine.

I have the **right** to be treated with respect and politeness.

I have the **responsibility** to treat others politely and with respect. I have the responsibility to respect the authority of Supervisors, who are responsible for me in place of my parents while I am at St Joseph’s School Boarding House.

I have the **right** to expect that schooling will be of benefit to me; that I will obtain maximum benefit from all lessons and study periods; that other students will not deprive me of this right by their behaviour.

I have the **responsibility** to co-operate with teachers, Supervisors and other students to make sure that study time is conducive to work and that I keep up-to-date with assignments. I will not misbehave so as to interfere with other students' right to learn. I also have the responsibility to be on time for school, to be on time for study, to attend school regularly and to take part in activities offered by St Joseph’s School Boarding House.

I have the **right** to be safe and not feel threatened by danger to my person.

I have the **responsibility** to help make other people feel safe in the Boarding House by not bullying, threatening, hitting or hurting anyone in any way. I have no right to take the law into my own hands, to swear, use offensive language or verbally or physically abuse anyone.
I have the **right** to expect my property to be safe at St Joseph’s School Boarding House.

I have the **responsibility** not to steal, damage, destroy or interfere with the property of other students or the property of St Joseph’s School Boarding House.

I have the **right** to belong to a House in which the environment is healthy and in which I can keep good health.

I have the **responsibility** not to smoke, take alcoholic drinks or drugs or encourage other students to do so. I have the **responsibility** to eat sensibly. I have the **responsibility** to be hygienic.

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**Respect - self**

- **others**
- **property**
- **environment**
Expectations of Students

Students are expected to:

- participate in school liturgical functions and prayer
- participate in the Religious Education Program
- be aware of their responsibility in fostering a Christian community in which the individual is respected and in which the individual is sensitive to the needs of the group
- witness Christian values by their lifestyle within and beyond the school community
- nurture a study environment and respect students’ rights to learn and teachers’ rights to teach
- be neat in appearance and wear correct uniform
- observe legislation and school regulations re prohibited substances

Students while within the school zone, at school functions, travelling to and from school, may not:

- smoke tobacco products
- consume alcohol, or be under its influence
- possess drug-related equipment
- possess, use or supply prohibited substances or drugs

(Parents are reminded that such offences may need to be reported to Police as well as result in suspension/expulsion.)
Expectations of Parents

Parents of students at St Joseph’s School are recognised as the primary educators of their children. Their involvement in the school is recognised both as a right and an obligation. Without parental involvement the quality of life of our school community will diminish.

We ask that parents:

- support the ethos of the school
- attend and support school functions where possible
- maintain a close liaison with staff re School Policy as well as the student’s progress
- share some of their expertise and time with the school community.

Students are expected to comply with the school’s rules and regulations being enforced at that time and parents will keep the school indemnified against any loss or damage caused by the failure of the student to observe such rules and regulations.
The spirit of St Joseph’s Boarding House is largely dependent on the respect and consideration of the boarders for each other and for those in whose care they are placed.

*Each boarder has a responsibility in fostering a Christian community in which the individual is respected and in which the individual is sensitive to the needs of the group.* (Conditions of Enrolment)

Such respect should also extend to the proper use and care of all Boarding House property.

Guidelines have been drawn up to provide a means whereby such a spirit may be engendered, allowing for growth in personal responsibility and in trust – essential to the wellbeing of each boarder and for the smooth running of the Boarding House.

**Accommodation**

St Joseph’s School boarding community prides itself on being a home away from home for students.

Students enjoy common areas for relaxation and socialising as well as their own personal space for sleeping and studying.

Kitchen facilities are complemented by a common recreation room.

The school information and communication technology facilities are available for all students, as are the school’s sporting equipment and facilities.

Students are invited to participate fully in the Boarding House community and are expected to share in its upkeep.
Boarding

**Relationship with the Director of Boarding and Supervisors**

The relationship that parents and Boarding House Staff share is critical to a successful boarding experience.

The Director of Boarding will liaise with the Deputy Principal and the Principal, and will convey any information to them as is seen appropriate by parents.

**Communicating with Director of Boarding and Supervisors**

The Director of Boarding will contact parents to clarify any issues relating to their important duty of care for your child. This will be by telephone, email or fax usually, but parents may be invited to the Boarding House to discuss significant issues relating to the care of a student.

Parents are urged to contact the Boarding House to clarify arrangements for students and to ensure that all involved are aware of students’ activities.

**Spiritual Development**

All students **must** attend Mass on Saturday evenings (6:00 pm Mass) or Sunday morning (9:00 am Mass), as well as any Holy Days of Obligation **whilst a resident in the Boarding House. This is a non-negotiable component of acceptance into the Boarding House.**

Students are to participate in a Boarding House Liturgy each term which is led by a member of the school’s leadership team.

All students are to be present for Assembly and Morning Prayer at **8.20 am Monday to Friday.**

Students are free to receive the Sacrament of Reconciliation as they wish (times are available on the Parish bulletin).
House Organisation

**General Rules**

Smoking, alcohol and illegal drugs are not permitted. Suspension/expulsion could be the consequence.

Pets are not permitted.

As a general rule students are not to be employed in a part time job whilst a resident in the Boarding School; however this can be negotiated with the Director of Boarding / Deputy Principal.

**Student Cars**

With parents’ permission, students can drive to and from the Boarding House (from home). They will hand in their keys to the Supervisor to be locked in the key cabinet. Students are not to use their cars during the week unless permission is granted by a member of the School Leadership Team and consent has been given by parents. With parental consent, some students will be given permission to drive to sports training outside of Port Lincoln in their car. They are not to take other students unless permission from parents and School Leadership has been granted. Driving laws relevant to P1 licence holders must be adhered to — one passenger only. Students should ensure their cars are locked and no valuables are left in the car. Cars should be parked in such a way as to not restrict access to emergency vehicles and delivery vans to the Boarding House. Any damage to cars should be reported immediately to the Director of Boarding. However, the school will not be responsible for any damage / theft that may occur to a vehicle.

**Access to Boarding House**

Students leave for school at 8.30 am and the Boarding House is locked at 8.40 am.

Students are not permitted to return to the Boarding House during school hours unless, in exceptional circumstances permission is granted by the Deputy Principal who will negotiate with supervising staff.

**Labels**

Items of clothing and possessions **MUST** be clearly labelled.
House Organisation

**Insurance**

Insurance is the parents’ responsibility. Parents are urged to insure their child/children against accident using one of the insurance schemes available. The school does not accept any liability for damage or loss of any personal possessions of students.

**Damages**

Any damage to the building or furniture is to be reported to the Supervisor as soon as possible.

The person responsible for the damage is to make payment except in extenuating circumstances.

**Security of Personal Property**

Movies and video games are not permitted without prior approval from the Director of Boarding. We appreciate parent support in monitoring appropriately rated content.

Mobile phones and Ipods are permitted, but care for these items rests with the student. Mobile phones should be used in moderation and are not to be used during liturgies, meal or study times. Mobile phones are handed in each night at bedtime.

Skateboards, scooters or roller-blades are not permitted to be used at the Boarding House, or within the school grounds.

**Boarding House Leaders**

Students elect a female and male Boarding House Leader each year. These are viewed by the school and students as significant positions of leadership.

Boarding House Leaders have a special responsibility for the welfare of the students in the Boarding House and also represent the boarders in a range of curricular and co-curricular experiences.

**Supervision**

Students are supervised at all times while living in the Boarding House.
**Medical/Health Care**

Detailed medical forms for all students are kept in the Boarding House files. No medication is to be kept in the bedrooms or taken without the knowledge of those in charge. This includes Panadol. Medication will be available on request from the Supervisor. Medical, dental and optical appointments when necessary can be organised by Boarding House staff in consultation with parents. Students who become ill at school may not return to the Boarding House until arrangements for supervision have been made, and are to remain in the school sick room for at least one hour prior to returning to the Boarding House. Parents of students who become ill whilst at home and need to miss time at school are requested to advise the Boarding House staff and school. Parents are also to write a note in their child’s diaries and have them remain at home until fully recovered.

**TV**

Students have access to television in the common recreation room and in pods. However, students are encouraged to use television with discernment.

**Common Room**

The Common Recreation Room offers opportunities for male and female students to mix under supervision and enjoy the facilities together.
Study

Study includes set homework, revision, reading and project work. All boarders are to be ready for study at the scheduled time (Yrs 8 - 9 7.00 – 8.30 pm; Yrs 10 - 12 7.00 – 9.00 pm).

Mobile phones must not be used during study. **Absolute silence** is to be observed during study sessions (headphones are to be used if listening to a sound system). Study will be supervised in the school Resource Centre.

There is to be limited moving around during study time. All books and information are to be collected before study time.

No phone calls may be received during study times. If you need to contact your child urgently, please do so through the supervisor.

Homework is to be recorded in diaries and signed by the Study Supervisors.

**Computers**

Students have access to computers in the Resource Centre. We encourage students to have their own personal computers in their rooms and there will be access to our school network via a virtual desktop across our wireless network.

Students must log on and off when using the computer network.
All leave is recorded after permission has been granted.

Students staying at the Boarding House over a weekend will not be given permission to leave to attend any evening functions unsupervised.

Students are to be home by 9.00 pm if out of an evening during the school week or on a Sunday. On a Friday or Saturday night this may be extended to 10.00 pm. Students returning from weekend leave must arrive before 7.00 pm on the last day of the weekend or before 8.30 am the next day.

**Local**

Leave to go out after school is restricted. Students must sign out and sign in on return to the Boarding House after school. All students must return by 5.30 pm on weeknights.

Arrangements are to be made by students or parents for travelling to and from outside activities, e.g. sport, music, work experience.

Students are not to wear school uniform down the street after school.

**Weekend**

Parents who give permission for their son/daughter to stay overnight or a weekend away from the Boarding House are responsible for making arrangements with all concerned. It is necessary to ensure that students are adequately supervised while away from the Boarding House. The Supervisor is to be informed of arrangements by the parents and appropriate forms completed and signed by the parents and hosts.
Leave

Exeats (Extended Leave)
All students are expected to leave the Boarding House on exeat weekends by 5 pm on Friday and return between 4 pm and 7 pm on the last day of the weekend (a simple evening meal will be available if required), or before 8.30 am the next morning. There are generally two exeat weekends in each term, except Term 4.
Parents are asked to complete the ‘Exeat/End of Term travel details’ form and return it to the Boarding House by the Tuesday prior to an Exeat/End of Term. These forms are available on our website and can be submitted online.
Parents who give permission for their son/daughter to stay overnight or a weekend away from the Boarding House are responsible for making the arrangements with all concerned. It is necessary to ensure that students are adequately supervised while away from the Boarding House. The Supervisor is to be informed of arrangements by the parents and appropriate forms completed and signed by the parents and hosts.
It is an expectation that students remain at school until the end of the day and complete the final lesson before travelling home.

Visitors
All visitors to the Boarding House must report to the person supervising.
All visitors will be taken into the main dining or recreation room if approved by the Supervisor. Visitors will not be permitted in individual pods.
Leave for outings with visitors while under the care of the Boarding House Supervisors will be given at their discretion, as will the time for the outing. Parents/Carers’ prior consent must have been obtained. Students must not leave the Boarding House with a visitor unless permission has been given by the Director of Boarding / Supervisor, Parent/Carer or Deputy Principal.
Areas

Students are asked to respect the purpose of each area of the buildings e.g. food preparation, dining, study, recreation, staff. This also applies to the division of the Boarding House into male, female and the common area.

Laundry

Laundry days are Tuesdays and Thursdays. All washing is to be placed in the laundry by 9 pm on the previous evening.

Name tags must be on all items of clothing, bedding etc.

Each student needs his or her own laundry hamper and a mesh laundry bag for underwear. The hamper should be small enough to fit under the student’s desk.

Students are not permitted to use any machine in the laundry unless given permission by the Boarding House Supervisor.

Students may wash their own clothing by hand in their free time. Light clothing may be left to dry on racks in the laundry area. Heavy clothing is to be pegged on the clothesline. Wet clothes or towels are not to be hung in bedrooms.

Uniform and sports training clothes are the main items which will be laundered. Boarders are encouraged to take additional washing home.

All clothing must be collected after school.

Boys sheets are changed on Tuesdays; girls sheets on Thursdays.

Meals, Snacks/Drinks

Attendance at all meals is compulsory unless excused through special circumstances or illness. Consideration of others and dining etiquette is required of all students.

The kitchen area is out of bounds to all students.

Students attending sport at meal times are to make alternative arrangements for early or late tea.

Breakfast must be finished by 8.00 am on weekdays and 10.30 am on weekends.
Practical

Bedrooms

The bedrooms are places of privacy for rest, study and quiet relaxation activities.

To protect an individual’s privacy, no student is permitted to enter another’s bedroom for any purpose. For socialization purposes alternate areas such as the dining room, recreation rooms and courtyard/garden are to be used.

Each student is responsible for cleaning his/her own area. Bins are to be emptied regularly.

Clothing, books etc. are not to be left on the floor or beds.

No eating or drinking (other than water) is permitted in the bedrooms. All food is to be kept in dining room lockers or in pod kitchenettes.

Before leaving for school, students are to tidy rooms, open windows and curtains/blinds and switch off lights, radios and heating/cooling systems.

Consideration of others is essential when using Ipods and other music devices.

Book shelves and desk tops are to be kept tidy at all times.

Wardrobes and drawers are to be kept tidy at all times. Inspections will be held regularly.

Posters of a “tasteful” nature may be displayed. Photos and posters are to be displayed on pinboards only.

Curtains or blinds must be drawn when lights are on in bedrooms.

There is to be strict quiet in bedrooms after 10.15 pm.

The use of electric blankets is not permitted.
**Clothing**

A list of requirements is provided.

Casual clothes may be worn after school and on weekends. Students must change out of their school uniform before visiting the shopping precinct.

Appropriate dress is to be worn in the recreation room, dining room and any other public areas.

Students must be suitably dressed for the evening meal.

Good clothes are needed for weekend Mass and special outings.

The correct school uniform must be worn to school.

For hygiene reasons it is advisable that students wear something on their feet, e.g. thongs, whilst in the shower and when walking through the house.

Unclaimed clothing will be given to the St Vincent de Paul Society at the end of each term.

Shoes are to be cleaned in the courtyard and not in bedrooms.

**Duties**

Each student will be allocated a duty on a roster system. Students are expected to take pride in the care of the Boarding House and show responsibility in carrying out the duties regarding it.

Those unable to be present at their duty (e.g. sporting commitments) must arrange an exchange with another or make suitable arrangements.

Each student is responsible for the cleanliness and tidiness of their own room.

**Bedding**

Students are asked to bring at least two changes of bedding to assist with laundry routines. Please ensure that all bedding is clearly labelled.

**Storage and Possessions**

Students have sufficient storage space in their rooms.

Students are urged to keep only a limited amount of valuables and money in their rooms. All students will be provided with a lockable drawer.
Communication

**Telephone and Mobiles**

Phones are allowed/available for students’ use at times other than study periods. During study time the person in charge will take a message. In the case of a parent or another adult calling, the student may be permitted to receive the call.

Students are able to use mobile phones but not during study times or after 9:45 pm and are expected to offer others courtesy and respect in their use.

If there is no answer during a school day, messages may be left with the school staff.

**Email**

To ensure effective communication the Director of Boarding / Boarding House Supervisors can be emailed on:

boarding.supervisors@sjspl.catholic.edu.au

Students have access to email at the Boarding House and school through the Catholic Education SA virtual private network.

**After School Learning**

The Resource Centre is available after school hours to assist students in their learning.

**Diaries**

Students are expected to maintain their school diary carefully. Correspondence with the Director of Boarding and teachers occurs in the School Diary.

**Mail**

Mail is collected and posted each day.
### Weekdays

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.30 am</td>
<td>Rise, breakfast, shower, dress by 7.50 am. Make beds, empty bins, tidy rooms, open curtains, boarding chores. Breakfast finished by 8.00 am</td>
</tr>
<tr>
<td>8.20 am</td>
<td>Assembly and Morning Prayer in Recreation Room</td>
</tr>
<tr>
<td>8.30 am</td>
<td>Leave for school</td>
</tr>
<tr>
<td>8.40 am</td>
<td>Boarding House locked</td>
</tr>
<tr>
<td>3.30 pm</td>
<td>Afternoon tea, recreation, sport</td>
</tr>
<tr>
<td>6.00 pm</td>
<td>Tea</td>
</tr>
<tr>
<td>7.00 pm</td>
<td>Study</td>
</tr>
<tr>
<td>9.05 pm</td>
<td>Supper</td>
</tr>
<tr>
<td>9.30 pm</td>
<td>Year 8-11 prepare for bed / phones; car keys collected</td>
</tr>
<tr>
<td>10.00 pm</td>
<td>Quiet in bedrooms</td>
</tr>
<tr>
<td></td>
<td>Extended study can be negotiated with Year 11-12 students</td>
</tr>
</tbody>
</table>

### Weekends

**Friday**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>3:40 pm – 5:00 pm</td>
<td>Free time, shopping etc</td>
</tr>
<tr>
<td>6.00 pm</td>
<td>Tea, TV/video/free time</td>
</tr>
<tr>
<td>11.00 pm</td>
<td>Lights out</td>
</tr>
</tbody>
</table>
**Daily Routines**

**Saturday**

*No students are to be up before 8.30 am unless prior arrangements have been made.*

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.30 am</td>
<td>Showers, dressed</td>
</tr>
<tr>
<td>10.00 am</td>
<td>Breakfast</td>
</tr>
<tr>
<td>11.00 am</td>
<td>Duties (if not already done)</td>
</tr>
<tr>
<td>12 noon</td>
<td>Lunch</td>
</tr>
</tbody>
</table>

*Afternoon for sport, going for walks, etc.*

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.30 pm - 6.00 pm</td>
<td>Tea</td>
</tr>
<tr>
<td>6.00 pm</td>
<td>Parish Mass</td>
</tr>
<tr>
<td></td>
<td><em>(If not attending 9.00am on Sunday morning)</em></td>
</tr>
<tr>
<td>10.30 pm</td>
<td>All go to rooms</td>
</tr>
<tr>
<td>11.00 pm</td>
<td>Lights out</td>
</tr>
</tbody>
</table>

**Sunday**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.00 am</td>
<td>Parish Mass</td>
</tr>
<tr>
<td></td>
<td><em>(unless there has been attendance on Saturday night at 6.00pm)</em></td>
</tr>
<tr>
<td>1.30 pm - 2.30 pm</td>
<td>Study (time negotiable)</td>
</tr>
<tr>
<td>2.30 pm</td>
<td>Free time</td>
</tr>
<tr>
<td>4.30 pm - 5.30 pm</td>
<td>Study</td>
</tr>
<tr>
<td>5.30 pm - 6.00 pm</td>
<td>Tea</td>
</tr>
<tr>
<td>7.00 pm</td>
<td>Supper and free time</td>
</tr>
<tr>
<td>9.30 pm</td>
<td>All students to bedrooms</td>
</tr>
<tr>
<td>10.00 pm</td>
<td>Lights out</td>
</tr>
</tbody>
</table>
Getting started in the Boarding House

**Personal Items Required**

- Dressing gown or tracksuits need to be worn in areas used by boys and girls eg: Dining room, early morning
- Night attire x 2
- Underwear
- **Students are required to have sufficient uniform to avoid laundering in between washing days**
- Slippers or thongs
- Tissues
- A limited supply of casual clothes for after school and weekends
- Appropriate clothing for Mass or special outings
- Coat hangers
- Two bath size towels/one bath mat
- Pillow and two pillow slips
- Two sets of single bed sheets / two continental quilt covers
- Blankets or continental quilt
- Toiletries
- Small laundry hamper and mesh bag for underwear washing

**Additional items that may be useful**

- Shoe cleaning kit
- Sewing kit (with extra name tags for newly acquired clothes)

**ALL ITEMS (including underwear and socks) must be clearly marked with student’s name**
Getting started in the Boarding House

Additional Items

- Students may have their own devices for music provided they have earphones/headphones
- Bathers and beach towel
- Materials and equipment to pursue interests, hobbies and sport
- Students are free to bring small posters or photos to be placed on pin boards ONLY
- Sensitivity to demands in power call for low voltage electrical items eg hairdryers
- Bedside / study lamp
- Glass and mug X 2 with student’s name clearly labelled on them (1 for dining room, 1 for pod)

Recommendation

*We recommend that valuable / expensive items are not brought to the Boarding House. We do not take responsibility for these. Our insurance policy does NOT cover Boarders’ personal belongings – these need to be covered by parents’ insurance.*